

CONSISTENT WITH THE RECOMMENDATIONS OF:

- Public Lighting Department Procurement and Inventory Operations, Performance Audit, prepared by the city of Detroit Auditor General (2001)
- Detroit Fire Department Fire Fighting Division Resources, Followup of Latest Performance Audit, prepared by the city of Detroit Auditor General (2001)
- Detroit Public Lighting Department Professional and Technical Advisory prepared by the Infrastructure Management Group (2004)
- Budget Department — Schumaker and Company Reengineering Study, DPW and Fire components (2006)
- NEXT Detroit Transformation Team Report to the Mayor (2006)

Some Major Jurisdictions with General Services Departments

Municipalities

Chicago
Los Angeles
Pittsburgh
Seattle

Counties

Nashville-Davidson
Denver City-County

States

Pennsylvania
California



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PROPOSED GENERAL SERVICES DEPARTMENT

The new department would take on overhead functions common to supporting city operations. In 2006-07, staff and contracts from major departments will be transferred to the General Services Department, saving money and freeing up these departments to focus on their vital field operations

OPERATIONS:

1. Facilities Planning and Space Lease Management for all General Fund agencies
2. Building and grounds services for 100+ municipal facilities, and freeway berms, medians, and vacant lots
3. Inventory Management System for Storerooms of major field operations, using the same stores sites
4. Fleet Management of 3600 General Fund vehicles, including Recreation equipment, and 269 Fire vehicles

INITIATIVES:

- Central deployment of existing staff
- Consolidation of existing contracts
- Design of systems for resource planning and tracking for overhead operations
- Service Agreements with major departments served

FUTURE PLANNING:

- Consolidation of city facilities and assets
- Redefinition of traditional work methods to more flexible, on-demand and multi-purpose tasking
- Enforcement of uniform standards of service at municipal facilities
- Management of planning and tracking systems for overhead operations
- Evaluation of further application of the Internal Service Fund to apportion agency overhead costs

The Privatization Ordinance (Sec. 18-5-100 et seq.) lays out a process for further contracting out of city services. No proposal in the 2006-07 General Services Department budget triggers that process.



Key Strategies used by General Services to Reduce Costs in the 2006-07 Budget

Existing Service	Centrally Deploy Existing Civil Service Staff	Centrally Manage Existing Contracts	Consolidate Existing Contracts	Redefine Job Specifications/ Collapse Titles	Contract Out Civil Servant Effort		
JANITORIAL	X	X	X	for future evaluation			
PEST CONTROL	no staff						
SECURITY	X	X	X				
GRASS-CUTTING	X	no contracts					
SNOW REMOVAL FROM CITY FACILITIES	X						
LABOR	X						
SKILLED TRADES	X	X					
VEHICLE PARTS / REPAIRS	X	X	some				

PROPOSED GENERAL SERVICES DEPARTMENT

Central Management of Municipal Facilities and Associated Grounds leads to Cost Savings and Better Services

